

PRIVACY COLLECTION STATEMENT

Privacy information for parent and guardians

During the ordinary course of the student's attendance at TAS, staff will collect student's personal and health information when necessary to educate the student, or to support the student's social and emotional wellbeing or health. Such information will also be collected when required to fulfil a legal obligation, including duty of care, anti-discrimination law and occupational health and safety law. If that information is not collected, TAS may be unable to provide optimal education or support to the student or fulfil those legal obligations.

For example, health information may be collected through the Youth Worker or other student support staff member. If the student is referred to a specific health/wellbeing service via TAS, such as a psychologist, the required consent will be obtained.

TAS may use online tools, such as apps and other software, to collect and manage information about the student. When TAS uses these online tools, we take steps to ensure that the student's information is secure. These online tools enable TAS to efficiently and effectively manage important information about the student and also to communicate with you. If you have any concerns about the use of these online tools, please contact us.

TAS staff will only share the student's personal or health information with other staff who need to know to enable TAS to educate or support the student or fulfil a legal obligation.

In some limited circumstances, information may be disclosed outside of TAS. TAS will seek your consent for such disclosures unless the disclosure allowed or mandated by law. TAS will, at times, be required to disclose student information to MDLC.

TAS values the privacy of every person. When collecting and managing personal and health information, all TAS staff must comply with Victorian privacy law. For more information about privacy including about how to access personal and health information held by TAS about you or the student, see the TAS privacy policy.

Throughout this notice, 'staff' includes principals, teachers, youth workers, student support workers, social workers and any other health practitioners and all other staff engaged at TAS. This includes employees, agents and service providers (contractors), whether paid or unpaid.

In accordance with The Privacy and Data Protection Act 2014 (Vic) The Avenue School and MDLC will not release any personal information about you to any third party without your express written permission.

For further information, refer to the TAS Privacy Policy available on the TAS website.